

Moving Checklist

So, you've found a new place and have a moving date locked in. Now it's time to get organised. Print out a copy of this list and tick each item off as you complete the task

4 Weeks Before You Move

- Get your best moving quotes from smartmove
- Discard, sell, or give away all unwanted items.
- Obtain medical and dental records.
- Get school records.
- Notify insurance company and cancel or transfer all policies (life, house, car)
- Notify bank and credit card companies and arrange transfer or closure of accounts.
- Cancel or transfer subscriptions for publications.
- If moving overseas, ensure passports, visas, travel bookings and accommodation are finalised.

3 Weeks Before You Move

- Select your moving company via smartmove and confirm actual packing and moving dates
- Notify Post Office for redirection of mail and send out change of address notices.
- Arrange for cancellation or transfer of gas, electricity and phone service.
- Dispose of all paints and flammables (these can't be moved by moving companies).

Just Before You Move

- Cancel all delivery services (newspaper).
- Clean out medicine cabinet and dispose of unwanted medicines etc.
- Empty fuel from mowers etc.
- Remove food from fridge and defrost (at least 24 hours before moving).
- If moving within New Zealand, water all your pot plants well, 2 to 3 days before moving.
- Disconnect electrical appliances.
- Remove all pictures, mirrors, curtains, and lightshades.

On Moving Day

- Be on hand or have an authorised person there to answer questions and to have a last look around to ensure nothing has been overlooked.
- Sign inventory with packer and retain your copy in a safe place.
- Ensure all travel documents etc. are set aside for taking with you (don't forget books and games for the children).